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A regular meeting of the Alamosa County Airport Advisory Board was held in person and virtually on May 11th, 2023, at 8:15am.

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Members Present

- Andrew Hartman
- Randy Wright
- Donna Wehe
- Carl Denslow

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Others Present:

- Will Hickman
- Keeli Larsen
- Tara Maugham
- Erin Minks
- Adam Lopez
- Jon Weeks
- Jon Colman
- Chris Martinez
- Craig Barcklow
- Vern Hersink
- Lori Laske

**Call to order at 8:15**

Roll Call, new Board member Carl Denslow introduced himself to everyone.

**Additions / Deletions to the Agenda**

No additions or deletions to the agenda

**Approval of the Agenda**

Donna Wehe made a motion to approve the May 11th, 2023 agenda and Carl Denslow second. The agenda was approved unanimously.

**Approval of the Minutes**

A motion was made to approve the March 9th, 2022 minutes by Donna Wehe, Carl Denslow second. Minutes were approved unanimously.

**Public Comment:**

Erin Minks with Senator Bennet's office. She wanted to acknowledge that an FAA grant that went through and would like to talk about it later, along with saying she had the privilege and joy of flying out of Alamosa and would talk about that later as well.



**Airport Manager -Will Hickman**

Will Hickman welcomed everyone to the meeting and then updated the board with some projects that are happening at the Airport. Will said that his team has been cleaning up the fence line. Some brush has grown up next to the fence so they have been removing it with doing a control burn and later this summer they will start spraying to keep it from growing up into the fence. They are also cleaning up old fence around the airport that needs to be removed for the safety of the airport if a plane was to over shoot the runway.

The big project that the airport has is the SRE/ARFF building. The design is complete. Will gave a timeline of the SRE building. The Pre-bid was on May 3<sup>rd</sup>. The last day of questions was May 10<sup>th</sup>. Aviation will open the bid May 17<sup>th</sup>. Aviation will make their recommendation of the top bidder to Will. The grant should be signed by the county in June or July. Mid-summer sign the contractor for the project. The building is a pre-fabricated building and will likely take a year and will start building in September or October. The project should be completed by fall 2024. Jon Weeks said that the timeline sounded good. Randy Wright asked why if it is a pre-fabricated building would it take a year. Jon Weeks said it just takes time. Andrew Hartman asked if the SRE/ARFF building would have offices to move Operations out of the FBO. Jon Weeks said yes.

March

Enplanements-703

Deplanements- 703

Late inbound-16

Late departures-15

April

Enplanements- 611

Deplanements- 659

Late inbound- 9

Late departures- 12

Will stated that for 2022 still hoping to reach 10,000 enplanements. He said that we are still short. We are still reaching out to Part 135 carriers. Waiting on final numbers.

Working on the Rules and Regulations draft every week with the Operations Supervisor. He said that they are about 60% done. Will have it done maybe in a couple of months.

Will said that the new car rental was up and going. It is Quest Car Rentals. They have been doing really well so far. Tara said seven cars onsite. Website is up and doing great. Randy asked about pickup trucks but Tara Maugham said no not at the moment. Monitoring what the demand of vehicles is and then adjust to that.

**HOMELAND SECURITY GRANT (HSG)- CASEY PAMPERIEN-**

Will gave an update on the Homeland Security Grant. He stated that there is a couple more cameras that need to be put in and then it should be done.



The lighting portion of the project it has a few lights to put up on the east side. Waiting on Valley Electric to set a date for completion on large flood lights. At the end of the month, they should have another light pole on the ramp. It will be an overhead light.

Will said that they are looking for a generator that is in their budget which is \$30,580.00. He said that they feel that they will need a generator with 200 kilo watts. They will check with another electrical company to make sure. Next part will be getting transfer switches on the building. Trying to get the generator first. Vern Heersink asked if Will had already gotten bids on some generators. Will stated that they did and they figured out that used generators were eligible so they want to get a bigger used generator.

### **EAS- Denver Air Connection- Jon Coleman**

Jon Coleman with Denver Air Connection updated the board. He stated that the overnight was reinstated which will help improve the enplanements. They are really looking at Alamosa to try to improve the enplanements. He wants the overnight to run later and then come back in the spring earlier. After the last meeting Jon received a phone call from John Waters of the paper asking about the online check in time frame and Jon stated that Denver Air Connection has lowered it to an hour. He also let the board know that DIA has been very challenging and continues to be challenging. Erin Minks explained to the board and Jon on her experience and the one thing she said would be nice if the communication in Alamosa was better to the Passengers. Vern Heersink said he had a good experience and wanted to express to everyone. Jon would like to include Tim Balbier the regional manager in the next board meeting.

Randy Wright asked about if there was anything to allow us to have the overnight during the winter months. Jon said it is very hard but they are looking at it.

**Marketing - Kale Mortensen-** Kale Mortensen had to leave the meeting. Keeli stated that Kale had no new information at this time.

### **Parking Lot Committee-Donna Wehe**

Donna Wehe reported that the parking lot committee has included Amy McKinley in the meetings so we can work together with the treasures office in finding the right payment system that will make it easy for them. She stated that they have found a few systems that will work. The committee put together a spread sheet of three companies to compare them. The committee decided on Park Mobile but then found out the cost was going to be more then expected. Will said that now one of the challenges is how are we going to enforce the parking. Donna asked the board if we should get going with parking or wait until we have everything in place. Everyone in the meeting felt should start going forward and get it going.

### **Centric Aviation FBO – Tara Maugham**

Tara reported to the board that March was flat and April was slightly down from last year. The year total is 730 flights serviced. She also reported that they have hired another full-time employee. That puts them at a total of five full time employee.



**Other Business:**

Donna would like it to be known that the board now has a GA representative and would like to have a GA report added to the agenda. Lori Laske would also like to add to the agenda that one or more Alamosa County Commissioners will be in attendance.

**Adjourned:**

Meeting Adjourned at 9:26